

# Warren Drama Club Officer Application

To be a Drama Club Officer is a great honor and requires a great deal of passion, energy and time on your part. By nominating yourself, you are saying you are both aware of and accept the responsibilities of that position. **NEW:** Officer Meetings will be held every Monday at 2:15. You must be able to attend these meetings if you want to be an officer.

## Part I

You will need to prepare a brief speech to deliver at the election meeting on May 5<sup>th</sup>. Each person will be allowed 2 minutes to speak. You can talk about anything, but the following questions would be good to address:

- Why you are qualified for the position you are running for?
- Why do you think you deserve to be a Drama Club Officer?
- What did you like about Drama Club this year?
- What would you like to improve about Drama Club for next year?
- Choose three words to describe yourself; explain why you chose them.

Practice your speech and time yourself. You will be cut off after two minutes, so be sure you are safely under time. This speech will be presented at the May 5<sup>th</sup> Drama Club Meeting.

## Part II

You will need to write (150 words or fewer) an overview of your speech to appear on the online ballot next to your name. This will be the last thing the voters see before they choose their officers, so make sure it accurately represents you and your thoughts on Drama Club.

## Part III

The final step in your application process is to e-mail Mr. Miller ([amiller@wths.net](mailto:amiller@wths.net)) with the following information:

- Name
- ID Number
- Current Grade (So. / Jr.)
- Desired Position
- Previous Theatre/Drama Club Experience
- Previous Leadership Experience
- Part II of the Application

E-mail Mr. Miller ([amiller@wths.net](mailto:amiller@wths.net)) by May 4<sup>th</sup>. Late applications will not be accepted!

# **Officer Duties**

## **PRESIDENT**

- In charge of Drama Club
- Runs majority of meetings
- Delegates tasks to other officers
- Assists other officers in their tasks

## **VICE-PRESIDENT**

- Assists the President and takes over in President's absence
- Updates Thespian Points
- Compiles Photographs from throughout the year

## **SECRETARY**

- Takes minutes at all meetings
- Fills out induction forms
- Creates agendas/newsletters for meetings

## **SOCIAL CHAIR**

- Plans events (field trips to Chicago Theatre, movie nights)
- Organizes service events for community
- Organizes Fan-O-Grams
- Plans and writes announcements before meetings